Dear Rosanne Hawke

My name is xxxxxxxxx and I am a Year 10 student at xxxxxxx. As part of my SACE requirements, I am currently taking Personal Learning Plan - a subject where I learn and develop ideas about future career choices. As a part of PLP, I am required to seek a primary source of information from someone who works in an industry that I am interested in pursuing. The purpose of this is to contribute to a Career Research Report assignment that I am completing. I have chosen to investigate the career of an author/novelist.

Xxxxxxx gave me your email address, and said that you may be willing to answer a few interview questions for this assignment. I believe that your insight as a South Australian author could really benefit my perspective and understanding of a novelist and help contribute to my decision about my future career choices.

Should you wish to seek clarity around the purpose of this email from my teacher his name is xxxxxxx and he can be contacted at xxxxxxxxxxxxxxxxxx

If you are willing to answer my questions, could you please provide me with your answers within the next week so I may add this information into my report.

Thank you for your help.

Kind Regards,

Xxxxxxxx

Used with permission.